

How to access our training portal:

- Go to <https://training.mcislanguages.com/login/index.php>
- If you are a new user, use the “new account” form to create a new account for yourself. See screenshot below.

MCIS
LANGUAGE SOLUTIONS

Username

Log in

[Lost password?](#)

Is this your first time here?

Hi! For full access to courses, you'll need to take a minute to create a new account for yourself on this website. Each of the individual courses may also have a one-time "enrollment key", which you won't need until later. Here are the steps:

1. Fill out the **New Account** form with your details.
2. An email will be immediately sent to your email address.

NOTE: DO NOT affiliate yourself to Proz or any other institution when you are creating your profile. If you do, you will not get access to the training programs you are required to complete.

- If you already have an account but have forgotten your credentials, use the “lost password” link to reset your password or retrieve information. See screenshot below.

MCIS
LANGUAGE SOLUTIONS

Username

Log in

[Lost password?](#)

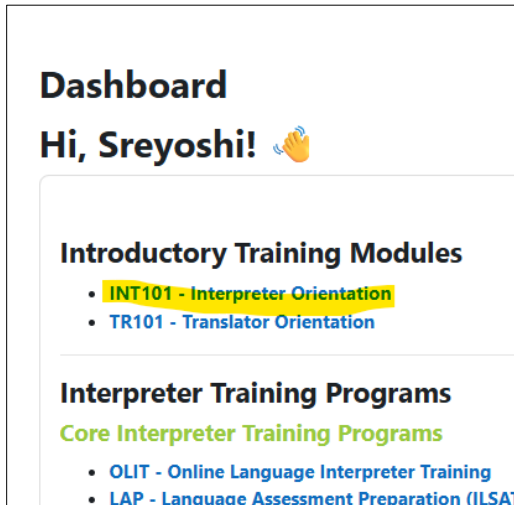
NOTE: You are required to complete **two** introductory/orientation training:

1. INT101

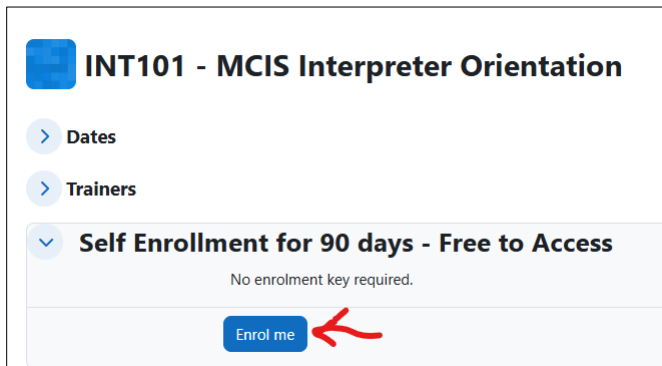
2. New Interpreters' Orientation

How to access the INT101:

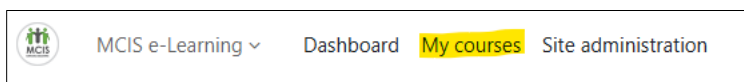
- On your dashboard, under the topmost heading, “Introductory Training Modules,” you will see INT101. Click on it to access the training. See screenshot below.



- Alternatively, you may simply click on this link:
<https://training.mcislanguages.com/course/view.php?id=35>
- Please click on the “enroll me” button to access the training. See screenshot below.



- Once you have successfully enrolled in a training, it will show up under the “my courses” tab and you can access it from there for the next times. See screenshot below:



How to access the New Interpreters' Orientation training:

NOTE: This training cannot be accessed from the dashboard.

- To access this training, please click on the following link:
- <https://training.mcislanguages.com/course/view.php?id=221>
- Use the following enrollment key to enrol yourself: **^N3wH1R3)**

******Make sure you do not leave any blank space around the key.

- Once enrolled, this training will also show up under the “My Courses” tab from where you can access it for the next times.

NOTE: If you are facing difficulties or require assistance, please contact training@mcis.on.ca